# Section 1: Consortium Information

Monterey Peninsula Adult Education Consortium

**Primary Contact Name: Dr. Jon Knolle**

Title: Dean of Instruction

Phone: 831 -646-3030

Email: jknolle@mpc.edu

Submitted: June 6, 2019

Table of Contents

[**Section 1: Consortium Information ii**](#_30j0zll)

[**Section 2: Comprehensive Regional Three-Year Plan 1**](#_2et92p0)

[**2.1 Executive Summary 1**](#_tyjcwt)

[**2.2 Pre-Planning Assessment 2**](#_1t3h5sf)

[Table 1. Regional Service Providers 3](#_4d34og8)

[Table 2. Funding for Adult Education Programs and Services 4](#_17dp8vu)

[**2.3 Community Need and Customers 5**](#_44sinio)

[**2.4 Identifying Goals and Strategies 6**](#_z337ya)

[Figure 1. Logic Model 7](#_3j2qqm3)

[Table 3. Progress Indicators 8](#_4i7ojhp)

[**2.5 Piloting and Implementation 9**](#_1ci93xb)

# Section 2: Comprehensive Regional Three-Year Plan

## 2.1 Executive Summary

Monterey Peninsula Adult Education Consortium continues to grow capacity within all seven program areas, with an emphasis on continued improvement of our core program areas of ESL, HSD/GED and CTE, increasing recruitment and retention, creation of pathways to college and career, aligning resources with need in the region, and improving student success. These gaps and goals were identified through multiple data points, including census data, regional labor data, community surveys of enrolled and non-enrolled persons, member data and stakeholder retreats.

MPAEC continues to focus on improvement of our core program areas of ESL, HSD/GED and CTE as measured by baseline data seen in Launchboard and attendance systems. Our goal is to increase the effectiveness of these programs as evidenced by an increased percentage of educational level gains, workforce preparation milestones, students completing high school diploma or equivalent, transition to postsecondary and increase wages and earnings. We identified increased access to professional development, curricular support, cross training, and increased collaboration time between departments and sites to be a way to address continued improvements in this area. We also identified the need to continue systems and staffing needed to maintain effectiveness.

Data indicates the need to improve recruitment and retention rates in all schools and program areas as evidenced by the number of potential clients who meet the one or more of the seven program areas, especially in Marina and Seaside communities. The consortium plans to focus on increasing the awareness and visibility of consortium programs through the rebranding of the consortium and increased marketing efforts. The focus is to increase the participation in historically and currently underserved communities within our region.

MPAEC focus for the next three years is to build pathway programs from the adult schools to the community college in data identified industry sectors. The consortium goal is to build a career pathway in one or more of the following sectors: education, medical fields, hospitality and tourism, business and informational technology. The focus will be on co-enrollment and college credit courses offered at the adult schools. As a part of this goal, our consortium is exploring ways to reduce barriers to establishing residency at the community college, track transitions to post-secondary, provide access to community college personnel at the adult schools, co-enrollment of credit and non-credit courses with the adult school and align curriculum across departments for smooth transitions to post-secondary education.

MPAEC is dedicated to the alignment of resources with needs as it pertains to access to programs that will create living wages and increased economic mobility for all potential and current AEP students. As such, the consortium will focus on creating structures and systems to will allow for transparency of funds, students served, accountability and alignment to CAEP outcome areas through the revision of bylaws and other forms of governance. The consortium plans to create structures for using data to align resources with needs and to best support all members in achieving these goals.

## 2.2 Pre-Planning Assessment

### Consortium-wide

A variety of tools including the pre-planning assessment tool was used by all consortium members both individually and as a consortium. Through this process, we identified strengths in the follow major categories: Completion, Progress and Entry. In the Completion category, the partnerships with local workforce development board and community partners has been identified as a strength. In the Progress category, our strength includes the agencies offering robust and contextualized integrated education. The strengths in the Entry category include using multiple measures to place students upon entry, students complete educational learning plans, and consortia members collaborate to provide counselling/enrollment services.

Through the self-assessment, our consortia identified areas of growth in the following categories: Capacity and Connection. The Capacity category the subareas of improvement include: the maintenance of effective collaborative processes for planning, implementation and accountability and agencies have resources that promote adult learning and provide high levels of access to communities of need. In the Connection subcategories the areas of improvement are the following: Consortia and members collaboratively engage prospective students from communities of high need to provide services in aligned program areas and Consortium agencies demonstrate a “no-wrong door” approach to regional education and training.

Overall the self-assessment revealed how each member is strong individually and we have much growth in the area of collaboration of the consortia as a whole.

### Carmel Adult School

Carmel Adult school is located in Carmel California and serves students in Carmel-by-the-Sea, Carmel Valley, and the more remote areas of Big Sur and Cachagua. Our programs include English to non-native speakers (ESL 1). We offer afternoon and evening classes, two in Big Sur, one in Carmel Valley and one in Cachagua. Most of our students are employed in the Hospitality industry but we welcome all students and will teach to their level as our class sizes are small at times. Primarily students who participate in the Carmel Adult School are interested in expanding their vocabulary and their general English Skills especially around the hospitality industry. When students complete the ESL 1 course from Carmel Adult, we refer to our consortium members in Pacific Grove and Monterey.

###

### Monterey Adult School

Monterey Adult School is located in Seaside, California and serves students in Seaside, Marina, Monterey, Pacific Grove, Carmel, Big Sur, Castroville and Salinas. Our programs include teaching English to non-native speakers, High School Diploma and General Education Diploma, Career Technical Education, Parent Education and Adults with Disabilities. We offer evening and morning classes in Beginning, Intermediate and Advanced ESL with a quarterly focus on rotating EL Civics units. We also offer multi-level ESL at several satellite sites, including the Naval Postgraduate School and an elementary school in Marina. Our CTE classes focus on information technology and hospitality. Computer Basics, offered morning and evening, and Intermediate Computers, offered in the evenings, provides industry specific certifications in partnership with Northstar Assessments. We also have a Kitchen Fundamentals CTE course that focuses on ServSafe Certification and workforce preparation in culinary arts. We also partner with the Monterey County Workforce Development Board to offer pre vocational workshops in Salinas. Our parent education programs, in partnership with Monterey Peninsula Unified School District, focuses on k-12 success through classes with a focus on positive discipline, play and learn and opening doors. We address barriers to persistence through free childcare, low cost CTE courses, open enrollment, bus pass program, access to college and career planning, career workshops and counselors.

Based on data analyzed, Monterey Adult School will continue to focus on maintaining quality and quantity of current serves and will also address gaps by expanding HSD/GED and ESL services to the Marina community, revise the structure and curriculum in the HSD program, create contextualized and integrated educational training in informational technology and culinary arts, and create a pathway program to the associates degrees in Hospitality and Tourism through the expansion of our culinary arts program. We will also focus on collaboration with the consortium by assisting with the revision of governance structures and by laws, contributing to data transparency and analysis and support other members in reaching AEP outcomes.

### Monterey Peninsula College

Monterey Peninsula College (MPC), with campuses located in Monterey, Marina, and Seaside, serves the communities of Big Sur, Carmel, Carmel Valley, Del Rey Oaks, Marina, Monterey, Pacific Grove, Pebble Beach, Presidio of Monterey Annex, Sand City, and Seaside. MPC classes are held on the Monterey campus, at the MPC Education Center at Marina, at the Public Safety Training Center in Seaside, online, and at many locations throughout the communities served by the College, including high school and adult school sites. MPC offers over 100 degree and certificate programs that are designed to support the goals of students pursuing transfer, career training, basic skills, and lifelong learning opportunities. MPC offers six levels of instruction in English as a Second Language. Lower level courses are designed to help non-native English speakers communicate by gaining fluency in listening, speaking, reading, and writing English. Upper level courses focus is on academic English and are designed to help students transition to and succeed in other college-level courses.

In addition, MPC offers robust Career Technical Education (CTE) programs which helps students of all ages learn and develop strong academic and technical knowledge and skills necessary to succeed in future careers as well as opportunities to upgrade existing skills and to become lifelong learners. MPC’s current CTE program focuses on college-level, credit, courses and programs. Based on data analyzed and consortium-wide planning activities, MPC will continue to focus on expanding opportunities for students to complete ESL courses and provide information and resources to support student transitions into other college and career pathways. In addition, MPC will focus on developing and expanding opportunities to support adult education pathways into and through CTE programs, including continued development of partnerships and pathways with adult school sites and exploration of short-term non-credit CTE courses and programs.

### Pacific Grove Adult School

Pacific Grove Adult Education is located in Monterey County in the city of Pacific Grove. Pacific Grove is located on the Central Coast of California, on the tip of the Monterey Peninsula, 125 miles south of San Francisco, 334 miles north of Los Angeles, and 23 miles west of the county seat, Salinas. It is bounded on the north by Monterey Bay, on the east by Monterey, on the south by Pebble Beach, and on the west by the Pacific Ocean. Founded in 1875 as a Methodist Church Summer Retreat, Pacific Grove was incorporated as a city on July 16, 1889 and became a chartered city on April 22, 1927.

The vast majority of students served by the Pacific Grove Adult School is located in Pacific Grove and Monterey with a combined adult population of over 36,000 (census data). Students also travel from Aptos, Big Sur, Carmel, Gonzales, Marina, Pebble Beach, Santa Cruz, Salinas, Seaside, and Watsonville to take advantage of the programs offered by Pacific Grove Adult Education. School Districts represented by these students include Pacific Grove Unified, Carmel Unified, Monterey Peninsula Unified School District, and the Salinas Union High School District.

Unlike our TK-12 community, Pacific Grove Adult Education is reflective of the Monterey Peninsula population as a whole. Serving a significant percentage of its population as English as Second Language Students, three levels of language growth opportunities (basic-intermediate-advanced) are available to students from all parts of the world. With Institutions of Higher learning located on the Monterey Peninsula such as the Naval Post Graduate School, Defense Language Institute of International Studies, students from all walks of life find support and educational opportunities at Pacific Grove Adult Education. In addition to our leveled ESL classes, we offer Contextualized ESL classes for the medical field. This is a great need in our community.

Pacific Grove Adult Education offers a comprehensive High School Diploma program with both day and evening classes available to our students. We offer direct instruction, project-based learning and distance learning as options for all of our students. 200 credits are required to receive an adult school high school diploma. In addition to our high school diploma program, we offer an equivalency program, HiSet.

Our largest program building capacity is our Adults Training for Child School Success. Serving all adults with students district-wide, Pacific Grove Adult Education provides parent education classes to support student learning to increase social/emotional mental health awareness.

Our Construction Trades, Pre-Apprentice program began in 2017, and has a significant job placement rate upon completion.

Through a consortia survey conducted in 2015, an identified need within the community was to provide an Adults with Disabilities program for students outside public education. Pacific Grove Adult Education has partnered with Gateway Center of Pacific Grove to expand its offerings to provide seamless transition into this day based program. The program “Without Walls” methodology reflects the principles of the critical skills model. Critical skills instruction is a process which leads to the attainment of skills that enable an individual to function as independently as possible in our community. Skill categories include:

* Community Integration
* Safety
* Pre-vocational skills
* Gross motor skills
* Functional Academics
* Socialization and leisure time activities
* Communication skills

Pacific Grove Unified School District houses its High School Transition program on the adult school campus, and upon completion, many of our students transition into our Adult School Adults with Disabilities program.

Our CTE certificate and pathway programs provide students computer skills classes for both PC and Mac. Students can earn certificate of completion for these classes as well as for classes in Adobe Photoshop and Lightroom, Basic and Advanced Photography and Digital Cameras. Beginning 2019-2020, we will provide our students opportunities to earn certificates in a Custodial and Maintenance Training Program, Early Childhood Education certification and Business Pathway classes.

Pacific Grove Adult Education has been offering programs since 1932. Pacific Grove Unified School District maintained and supported its adult education programs when many districts experienced deep cuts in flexible funding and continues to build capacity in all areas that meet the needs of Pacific Grove and the outlying communities. As program offerings expanded, our facilities have been improved to support classes in the following program areas:

|  |  |  |  |
| --- | --- | --- | --- |
| **Pacific Grove Adult School****Program Areas** | **Assessed** | **AEP Outcomes** | **Students Receiving Services** |
| **English Language Learner (ESL)** | YES | YES | YES |
| **Basic Skills (ABE)** | YES | YES | YES |
| **High School Diploma (HSD)** | YES | YES | YES |
| **High School Equivalency (HSE)** | YES | YES | YES |
| **Career and Technical Education (CTE)** | YES | YES | YES |
| **Programs for Adults with Disabilities** | YES | YES | YES |
| **Adults Training for Child School Success** | YES | YES | YES |
| **Workforce (Re)Entry** | NO | NO | NO |
| **Pre-Apprenticeship** | YES | YES | YES |
| **Total Unduplicated Students** | 161 | 259 | 551 |
| **Gains** | 59.09% |  |  |
| **% of students receiving 12+ hours of instruction** | 54.03% |  |  |
| **% of student AEP Outcomes** |  | 26.64% |  |

**Baseline Data for Goal Setting**

[**https://docs.google.com/spreadsheets/d/1BHw56ZIhWc-8KrHXupE6y09qZ8LmTHKEIdTXek5bN-I/edit?usp=sharing**](https://docs.google.com/spreadsheets/d/1BHw56ZIhWc-8KrHXupE6y09qZ8LmTHKEIdTXek5bN-I/edit?usp=sharing)

|  |  |
| --- | --- |
|  | **TOPS DATA** |
| **Members** | **Total Number of Enrolled Students according to ASAP** | **Total Number of Enrolled Students according to TOPS** | **Total Unduplicated** | **Total Duplicated** |
|  | 2016-2017 | 2017-2018 | 2018-YTD | 2016-2017 | 2017-2018 | 2018-YTD | 2016-2017 | 2017-2018 | 2018-YTD | 2016-2017 | 2017-2018 | 2018-YTD |
| CAS | 0 | 0 | 0 | 27 | 38 | 28 | 27 | 38 | 28 | 0 | 0 | 0 |
| MAS | 1238 | 1302 | 1376 | 879 | 874 | 807 | 925 | 1078 | 889 | 1149 | 1355 | 1045 |
| MPC | - | - | - | - | - | - | - | - | - | - | - | - |
| PGAS | 2551 | 2569 | 2744 | 367 | 502 | 522 | 367 | 502 | 522 | 471 | 815 | 1037 |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Launchboard Data** |  |  |
| **Members** | **Adults Served** | **Students with 12+ Hours** | **Improved one or more educational functioning levels** | **Completed Workforce Preparation Milestone** | **Students Completing Diploma/ GED** | **Transition to ASE** | **Transition to Post Secondary** |
|  | 2016-2017 | 2017-2018 | 2016-2017 | 2017-2018 | 2016-2017 | 2017-2018 | 2016-2017 | 2017-2018 | 2016-2017 | 2017-2018 | 2016-2017 | 2017-2018 | 2016-2017 | 2017-2018 |
| CAS | 82 | 27 | 12 | 6 | 10 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| MAS | 826 | 808 | 538 65%458/538 ESL 85%96/538 ASE 18%64/538 CTE 12% | 579 → 72%470/579 ESL 81%132/579 ASE 23%64/579 CTE 11%15/579 AWD 3% | 57% 152 of 268 students | 65% 310 of 480 students | ID | ID | 63\* | 82\* | 25....5% | - | 11…2% | - |
| MPC | 3,084 | 2,861 | 1862 60%340/1862 ESL 18%573/1862 ASE 31%544/1862 CTE 29%37/1862 AWD 2% | 1578 → 59%310/1578 ESL 20%553/1578 ASE 35%337/1578 CTE 21%41/1578 AWD 3% | 6% 52 of 821students | 6% 48 of 806students | ID | ID | 460 | 485 | 113...33% | - | 297...36% | - |
| PGAS | 301 | 319 | 211 70%174/211 ESL 82%23/211 ABE 11%33/211 ASE 16%51/211 CTE 24% | 237 74%179/237 ESL 76%32/237 ABE 14%83/237 ASE 35%47/237 CTE 20% | 57% 52 of 92students | 70% 123 of 176students | 15 | 16 | 11 | 21 | 18….10% | - | - | - |

###

### Table 1. Regional Service Providers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Provider Name** | **Provider Type** | **Address or location(s) where AE services are provided** | **Program Areas** | **If other, provide a brief description of services provided** |
| **ABE** | **ASE** | **ESL** | **CTE** | **AWD** | **WR** | **PA** | **ACS** |
| *XYZ Agency* | *Business / Industry* | *555 Adult Education Lane, Los Angeles, CA 90001* | *X* | *X* | *X* | *X* | *X* | *X* | *X* | *X* | *XYZ agency provides opportunities for students in Manufacturing Bridge Courses to Job Shadow.* |
| Carmel Adult School      |    Education | 4380 Carmel Valley Road, Carmel CA 93922 | ☐ | X | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | Carmel Adult School is a small but growing program who services students in ESL. Our classes are located in the furthest areas of the district and offer services to those who live in remote areas. |
| Adult School - Monterey |    Education   | 1295 La Salle Ave, Seaside(831) 392-3565      | X | X | X | X | X | ☐ | ☐ | X | Provides college and career center, open enrollment, free child care and support with transportation for students.  |
| Adult School - Pacific Grove |    Education | 1025 Lighthouse Ave, Pacific Grove CA 93950 (831) 646-6580   | X | X | X | X | X | ☐ | X | X | Pacific Grove Adult School’s experienced supportive teachers and staff are committed inproviding high quality, student friendly classes and programsdesigned to help students reach personal, educational and career goals.Whether the goal is to attain a high school diploma or high school equivalency, develop and strengthen English reading, writing andspeaking skills, improve computer skills, expand knowledgeabout effective parent engagement for K-12 success or support health through physical exercise, we have classes for everyone.      |
| MPC | Education    | 980 Fremont StreetMonterey, CA 93940289 12th Street Marina, CA 93933 2642 Colonel Durham St. Seaside, CA 93955  | X | ☐ | X | X | X | X | ☐ | ☐ | MPC offers over 100 degree and certificate programs that are designed to support the goals of students pursuing transfer, career training, basic skills, and lifelong learning opportunities. MPC offers student support services including: Counseling & Career Services, Admissions and Records, Student Financial Services, Student Health Services, International Student Services, Veterans Assistance, Child Development Center, Access Resource Center, Testing, Athletics and Student Activities.  |
| Gateway Center | Education/Job Training | 1025 Lighthouse Ave, Pacific Grove CA 93950      | ☐ | ☐ | ☐ | ☐ | X | ☐ | ☐ | ☐ | The program “Without Walls” methodology reflects the principles of the critical skills model. Critical skills instruction is a process which leads to the attainment of skills that enable an individual to function as independently as possible in our community. Skill categories include:* Community Integration
* Safety
* Pre-vocational skills
* Gross motor skills
* Functional Academics
* Socialization and leisure time activities
* Communication skills
 |
| Mission Trails ROP    |   Education    | [Mission Trails Regional Occupational Program School District](https://www.google.com/search?q=Mission+Trails+Regional+Occupational+Program+School+District&stick=H4sIAAAAAAAAAOPgE-LSz9U3MDczTMquUAKzTSwMLC0KtWSzk630U1NKkxNLMvPz9IuTM_Lzc6xSMotLijKTSxax2vhmFhcDZRRCihIzc4oVglLTgbzEHAX_5OTSArAmICegKD-9KDFXIRisXcEFqh0AaHW8g3gAAAA&sa=X&ved=2ahUKEwjHw4i2rZbhAhWENn0KHXzfCx4QmxMoATAQegQIEBAH)[831) 753-4209](https://www.google.com/search?q=mission+trails+rop&oq=Mission+Tra&aqs=chrome.0.0l6.12392j0j8&sourceid=chrome&ie=UTF-8)   | ☐ | X |  | X | ☐ | X | X | ☐ | Offers a variety of Courses available to Adults: Dental, Bus Driving, Forklift, Mill Cabinetry, Industrial Welding and other CTE job training, short term programs.Mission Trails ROP is a high school program. Courses are available to adults when there are vacancies.    |
| Monterey County Workforce Development Board     |   Job Training     | 1441 Schilling Place, North Salinas, CA 93901     | ☐ | ☐ | ☐ | X | X | X | X | ☐ | Workforce Development Board works with our CTE programs, sending adult entry and re entry students to career education opportunities provided by MPAEC partner members |
| IBEW (International Brotherhood of Electrical Workers) Local 234 | Construction Trades Pre-Apprenticeship Program  | Pacific Grove Adult Education1025 Lighthouse AvePacific Grove CA 93950     | ☐ | ☐ | ☐ | ☐ | ☐ | ☐ | X | ☐ | This Pre-apprenticeship program utilizes the Building Trades Multi-Craft Core Curriculum (MC3) and is a workforce training program that prepares students to prepare, enter and successfully complete a Building Trades apprenticeship program.      |
| Monterey Bay Economic Partnership | Community Services | 3181 Imijin Parkway,Suite 104BMarina CA 93933831 915 2806 | ☐ | ☐ | ☐ | X | ☐ | X |  | ☐ | They tackle some of the biggest issues facing the region through focused initiatives: [**Transportation**](https://mbep.biz/what-we-do/transportation/), [**Housing**](https://mbep.biz/what-we-do/housing/), [**Workforce Development**](https://mbep.biz/what-we-do/workforce/), and [**Technology**](https://mbep.biz/what-we-do/technology/) |
| Middlebury Institute of International Studies | Education | 460 Pierce St, Monterey, CA 93940[(831) 647-4123](https://www.google.com/search?q=monterey+institute+of+international+studies&rlz=1C1GCEB_enUS809US809&oq=monterey+ins&aqs=chrome.0.0l6.2649j0j7&sourceid=chrome&ie=UTF-8) | ☐ | ☐ | X | ☐ | ☐ | ☐ | ☐ | ☐ | Graduate School for International Studies |
| Naval Postgraduate School | Education | 1 University Circle, Monterey, CA 93943 | ☐ | ☐ | X | ☐ | ☐ | ☐ | ☐ | ☐ | Local Military Post Graduate Institution |
| Santa Cruz GEAR UP of Monterey Peninsula | Education | 5108 Fourth Avenue, Marina, CA 93933 | ☐ | ☐ | X | ☐ | ☐ | ☐ | ☐ | ☐ | Non-Profit focused on increasing college attendance for students from low SED background. |
| Immigrant Task ForceMonterey | Education | Salinas, CA831-643-5225 | ☐ | ☐ | X | ☐ | ☐ | ☐ | ☐ | ☐ | Local Non-Profit focused on educating local immigrant families of legal rights.  |
| South Bay Regional Public Safety Training Consortium   | Job Training Education   | 560 Bailey Ave, San Jose, CA 95141 [(408) 229-4299](https://www.google.com/search?q=south+bay+regional+public+safety+training+consortium&oq=South+Bay+Regional+Public+Safety+Training+Consortium&aqs=chrome.0.0l2.1892j0j8&sourceid=chrome&ie=UTF-8)  | ☐ | ☐ | ☐ | X | ☐ | X | ☐ | ☐ | [Law Enforcement Training](https://theacademy.ca.gov/law_enforcement_training)[Dispatch Training](https://theacademy.ca.gov/dispatch)[Fire Services Training](https://theacademy.ca.gov/fire)[EMT Training](https://theacademy.ca.gov/emt)     |
| Monterey Bay Career Coach   | Internships, Job Postings, Resume writing, Busi Partners looking for employees  | Throughout the Monterey Bay Region -On-line website  | ☐ | ☐ | ☐ | X | ☐ | X | ☐ | ☐ | Internships, Job Postings, Resume writing, Busi Partners looking for employeesA powerful tool for accessing information on job titles, education paths, and job market data for the local region       |
| Monterey - Salinas Transit (MST)  | Transportation    |  Monterey Bay MST logo1-888-MST-BUSI(1-888-678-2871)     | X | X | X | X | X | X | X | X | ears and under 65 years and olderIndividuals with disabilitiesMedicare Card holdersMST RIDES Paratransit Eligibility card holdersVeterans, Veteran’s spouse/ caregiver     |
| Montage Health - Community Hospital Of Monterey Peninsula (CHOMP) | Medical Industry |       | ☐ | ☐ | ☐ | X | ☐ | X | ☐ | ☐ | MPC’s associate of science degree leading to RN licensure is offered in **partnership** with - Montage Health CHOMP is an active partner in MPC’s Nursing Program.    |
| Monterey County Hospitality Association | Provides multitude of services to MPC HOSP programs, job opportunities, mentoring etc.,etc. |  |  |  |  | X |  | X |  |  | Education committee awards education scholarships to college age and working adults studying Hospitality, and actively participates in our educational initiatives, events and programs |
| Tesla | Automobile Industry |  |  |  |  | X |  | X |  |  | Tesla is an active Industry Partner, attending the AUTO Skills Challenge and AUTO program’s job placement - employing program graduates. Provides multitude of services to MPC AUTO programs, industry input, job training opportunities, mentoring etc. |

### Table 2. Funding for Adult Education Programs and Services

|  |  |  |  |
| --- | --- | --- | --- |
| **Source and Type of Funds** | **Funding Estimates FY 2019-20** | **Funding Estimates FY 2020-21** | **Funding Estimates FY 2021-22** |
| **State / Federal Funding** |  |  |  |
| **AEP** | $2,851,657 | $3,001,657 | $3,001,657 |
| **CalWORKs** | $5,000 | $6,000 | $7,000 |
| **CCD Apportionment** | $525,000 | $525,000 | $525,000 |
| **Corrections** | $0 | $0 | $0 |
| **LCFF / District Funds** | $115,874 | $105,874 | $95,874 |
| **Perkins V** | $40,000 | $40,000 | $40,000 |
| **WIOA II** | $196,122 | $188,122 | $200,122 |
| **Other** | **$0** | **$0** | **$0** |
| **Student Fees**      | $183,286 | $186,000 | $187,000 |
| **Community Partners**     | TBD | TBD | TBD |
| **Total** | $3,916,939 | $4,052,653 | $4,056,653 |

## 2.3 Community Need and Customers

The MPAEC collected several sources of data to inform the three-year plan. This data included census data, regional workforce data, Tops Enterprise data, attendance data, Launchboard data, non-enrolled community survey data, and enrolled students survey data. The consortium found this data extremely useful as it pertains to our current customers, the regional community, and the regional labor market. A summary of the data identified the following:

Census data

1. A need to expand recruitment efforts to better address needs in each of the communities in the region, especially in Marina
2. The need to increase efforts to recruit and enroll High School Diploma students in all areas of the region
3. The need for increased resources in under-resourced communities/agencies.

Regional Workforce Data

1. The need to focus on career pathways in following industries: Hospitality and Tourism, Medical, Education and Business

Tops Enterprise/Attendance/Launchboard Data

1. The need to increase efforts to recruit and retain more prospective students in all member agencies.
2. The need to increase effectiveness of our programs with a specific focus on transitions to postsecondary, workforce milestones and educational level gains.
3. The need to regularly align and monitor baseline data as a consortium.

Non-enrolled Community Survey

1. The need to bring awareness and visibility of the consortium programs through rebranding and outreach strategies
2. Increase computer course offerings

Enrolled Students Survey

1. The need to expand ESL Offerings
2. Continue strengthening industry partnerships in education, hospitality management, and culinary careers to reduce barriers to enrollment and completion
3. Continue to support, provide, and expand childcare services for students.
4. Increase offerings in small business, entrepreneurship, and financial services.
5. Increase class offerings

The above mentioned data has painted an extremely clear picture of our current customers, the regional community, and the regional labor market. Further, the data has shown there to be many shared and unique customers. For example, we determined that potential students in the more remote Carmel Valley require different outreach strategies than our potential students on the Monterey Peninsula. Additionally, our data has shown that there are indeed many students across the peninsula in need of the services MPAEC can provide with the areas of Seaside and Marina being service priorities given the higher numbers students in need of services.

The table below outlines the services offered in our region. While MPAEC does offer a wide variety of services, our enrolled students made it clear there is a need to expand our ESL offerings, provide more child care, and offer additional CTE classes. Our non-enrolled students also echoed the need for additional CTE courses and helped clarify the need for better outreach strategies. Thus, while there is alignment of needs and levels and types of services available within our region to meet Adult Education and workforce needs, MPAEC recognizes that there is more we can do to serve our students.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Adult School****Program Areas** | **Carmel Adult School** | **Monterey Adult School** | **Monterey Peninsula College** | **Pacific Grove Adult Education** |
| **Adult education (ABE, ASE, Basic Skills)** | NO | YES | YES | YES |
| **English as a Second Language** | YES | YES | YES | YES |
| **Pre-apprenticeship Training** | NO | NO | NO | YES |
| **Career and Technical Training** | NO | YES | YES | YES |
| **Adults Training to Support Child School Success** | NO | YES | NO | YES |
| **Older Adults in the Workforce** | NO | NO | NO | NO |
| **Services to Adults with Disabilities** | NO | YES | YES | YES |

## 2.4 Identifying Goals and Strategies

### GOAL #1: All adults in the region will have access to information, resources, and support to enroll in adult education courses and complete programs in a timely manner.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Inputs** | **Activities** | **Outputs** | **Immediate (Short-Term) Outcomes** | **Intermediate Outcomes** | **Long-Term Outcomes / Impact** |
| Current course /program information for each site. Resources for a designer/person to develop a template for information sheets that can be customized by site.  | Develop resources to showcase programs and services offered at each site and across the consortium. | 1-page overview with information about each member site. 1-page information sheet/resource for each member site that can be available at other sites to facilitate student referral(s).  | Students have access to information about programs/courses that meet their needs/schedule by location. Increase in referrals/enrollment at sites.  | Increase in referrals and enrollment at sites.  | Increase in referrals and enrollment at sites.  |
| Resources for a designer/person or resources to develop and maintain website/online/ social media presence.Technology | Develop a consortium Web page/ social media presence that provides basic information and refers to each member site for more information.  | Simple web page and/or social media posts to provide an overview of member sites with links to corresponding sites and Social Media. Each member site links to the other three sites.  | Students have access to information about programs/courses that meet their needs/ schedule by location. Increase in referrals / enrollment at all sites.  | Students have access to information about programs/courses that meet their needs/ schedule by location. Increase in referrals / enrollment at all sites.  | Students have access to information about programs/courses that meet their needs /schedule by location. Increase in referrals /enrollment at all sites.  |
| Funding for staff to carry out targeted outreach including electronic, phone, and in-person.  | Provide outreach staff to promote consortium member sites throughout the community. Develop a system to track and evaluate outreach/marketing efforts. | Staff available to plan, organize, and facilitate marketing/outreach opportunities in the community.  | Students have access to information about programs/courses that meet their needs/schedule by location. Increase in referrals / enrollment at all sites.  | Students have access to information about programs/courses that meet their needs/schedule by location. Increase in referrals / enrollment at all sites. Increased education levels/wage attainment. | Students have access to information about programs/courses that meet their needs/schedule by location. Increase in referrals / enrollment at all sites. Increased education levels/wage attainment. (Increased completion success). |
| Funding for professional development to include customer service and workshops, travel, lodging, etc.     | Provide opportunities for professional development for consortium members faculty and staff.  | Staff are more knowledgeable regarding programs/courses and services provided by each member site. Staff are more capable of referring students from site to site.   | Increased participation by consortium staff members in professional development events. | Increase in referrals, enrollment, and student retention at sites. Improved customer service, leading to an improved Student experience and outcomes. | Increase in referrals, enrollment, and student retention at sites. Improved customer service leading to an improved Student experience and outcomes.  |
| Funding for research/survey consultants.  | Continue to evaluate the needs of our community.   | Data will be gathered from community members (not-enrolled students) regarding educational needs and interests.  | Consortium will use the data for its annual planning purposes and evaluation activities.  | Consortium will use the data for its future 3-year planning purposes and evaluation activities. Using the data to inform member site programs and services.  | Consortium will use the data for its future 3-year planning purposes and evaluation activities.  |
| Evaluate current enrollment and intake processes. | Align application /registration and related intake processes across the member sites.  | Application/registration and related intake processes are updated to include all data required for reporting.Application/registration and related intake processes are more aligned between the four sites.  | Data gathered /maintained by each site will become more comparable and facilitate easier reporting.Easier to transfer between MPAEC consortium partners.  | Reporting will be easier due to aligned intake processes. Increased transfer rate to community college. | Improved customer service, referrals between members leading to an improved student experience and outcomes Consortium wide. |
| College day: MPC.  | MPC faculty visit AD Ed locations / and or Students visit MPC to facilitate. Understanding the progression of education to college certification, creating familiarity, education and comfort for Adult Ed Students to attend college etc. | Increase of Ad. ED students transitioning to 2-year institutions. | Increased enrollment in training and or short certificate programs at MPC for our Adult Ed population. | Increased education / training for our Adult Ed population, and or an increase in short certificate completions. | Trackable employment gains for our Ad Ed students in CTE field of study. |
| Accurate programs/reportsTime | Complete audit of all MPAEC AEP Courses and Offerings, including enrollment, attendance, outcomes, funding, etc. | MPAEC will complete audit of all MPAEC offerings by semester, site, program area/ industry/etc.MPAEC will create a map of AEP programs within the consortium | To be able to see mapped out all the offerings of MPAEC, review and cross market to students where the program is offered.Work as a team to streamline and build each others enrollment and availability of programs across consortium sites. | Increased ability to collaborateIncreased ability to create industry specific pathways | Increased ability to collaborateIncreased ability to create industry specific pathways |

|  |  |
| --- | --- |
| **Assumptions** | **External Factors** |
| * MPAEC will continue to allocate a portion of our monies to support consortium-wide activities.
* MPAEC will leverage all available resources to increase capacity of all AE programs in the region.
 | * The difficulties of finding highly qualified teaching candidates.
* The remoteness and environmental characteristics of some of the communities we serve.
* The absence of a living wage and the impact on the students MPAEC serves.
* Current market wages in industries within our MPAEC region.
 |

### GOAL #1 Progress Indicators

|  |  |
| --- | --- |
| 1**.** | By June 30, 2022, increase enrollment in the consortium by 5% each year compared to 2017-2018 data, with an emphasis on data identified areas/regions of high need. |
| 2. | By January 2022, MPAEC will increase awareness of consortium services through marketing and outreach to the Monterey Peninsula service areas as demonstrated by a 5% increase in number of individuals indicating awareness of adult school programming in community surveys administered by the consortium.  |
| 3. | By June 30, 2020, MPAEC will establish an online presence to provide marketing and outreach to inform students from targeted areas (identified through data analysis) about programs and services that support their education and/or career goals.  |
| 4. | By June 30, 2022, MPACE will increase customer service experience and staff awareness of partner programs as evidenced by a 10% increase in referrals. |
| 5. | By August 31, 2020, each member of the consortium will receive equitable funding based on enrollment and attendance capacity and effectiveness in each of the 7 AEP areas. |

###

### GOAL #2: All adults in the region will have access to high quality adult education courses, programs, and services that meet regional needs.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Inputs** | **Activities** | **Outputs** | **Immediate (Short-Term) Outcomes** | **Intermediate Outcomes** | **Long-Term Outcomes / Impact** |
| DataTime for collective analysis of dataFunding made available for communities in needProcess for setting priorities | Establish equitable access to services in communities of need based on census data utilizing MPAEC funding.Establish new programs to service data identified communities of need. | MPAEC will expand ESL and HSD offerings with a focus increased effectiveness as measured by student outcomes. | Decrease in numbers of people needing services in identified areas.Increase in HSD/ESL level gains and employment in underserved communities. | Decrease in numbers of people needing services (percentages) in identified areas.Increase in HSD/ESL level gains and employment in MPAEC underserved communities. | Decrease in numbers of people needing services (percentages) in identified areas.Increase in HSD/ESL level gains and employment in MPAEC underserved communities. |
| Regular use of data in a process of Continuous Improvement.  | Collection and analysis of data to include funding allocations, enrollment, and effectiveness related to per pupil spending. | MPAEC will have regular access to transparent enrollment data, attendance data, launchboard data, census data, leveraged funds available and community input data to determine equitable allocations.MPAEC will have transparency in data for all programs including enrollment vs attendance in AEP program areas, budgets and effectiveness of programs. | Increased transparency and a greater understanding of each other’s programs.Allow for informed choices so AEP money is spent effectively.More equitable distribution of resources based on enrollment, areas of need, and effectiveness.Greater collaboration and cooperation amongst members. | Increased transparency and a greater understanding of each other’s programs.Allow for informed choices so AEP money is spent effectively.More equitable distribution of resources based on enrollment, areas of need, and effectiveness. Greater collaboration and cooperation amongst members. | Increased transparency and a greater understanding of each other’s programs.Allow for informed choices so AEP money is spent effectively.More equitable distribution of resources based on enrollment, areas of need, and effectiveness.Greater collaboration and cooperation amongst members. |
| Funding for professional development (curriculum development, workshops, conferences, etc.) | Regular staff meetings, collaboration time, and specific professional development events. Paid time for curriculum development | MPAEC will provide consortium wide and site specific paid professional development MPAEC will provide paid curricular development timeMAS will provide weekly professional development with a focus on data driven instruction, backwards planning and standards-based alignment. | Increase in instructional staff skill setDeeper understanding of standardsIncreased alignment between member programs | Increase in level gainsIncreased persistence and retention rates | Increase in level gainsIncreased persistence and retention rates |
| Resources for CTE programs.Time for collaborationCommitment from Decision MakersData to drive priorities | Establish/Increase CTE course offerings in regional priority industries across the consortium.  | MPC will explore the development of non-credit introductory CTE courses to be offered adult school sitesMPC will partner with adult school sites to offer CTE courses/pathways and transition services at adult school sites. Pathway priorities include data from regional industry needs, and community input. PGAE will offer Business pathway and a Graphic Art Pathway | Increased participation in career pathways.Employment/wage gains (increase in job mobility) Increase in transition to college. Increased industry recognized certificates | Students will be able to begin CTE pathway at the adult schoolIncreased persistence rates | MPAEC will have CTE Pathways and articulation leading to a certificate or a degree and enrollees from all partners |
| Funding for additional Integrated Educational Training programs in the consortium.Teachers with proper credentials and experience243 WIOA applications/funding | MPAEC will work to establish at least 3 Integrated Educational Training programs in the consortium. | Integrated Educational Training programs in at least 3 out of 4 of the member sites in data identified industry sectors | Increase opportunities for supporting student success.Increased student success in courses, programs, industry certifications, and other outcomes. | Increase in students passing rates on industry recognized certification exams. Increased student success/persistence rates in courses, programs, industry certifications, and other outcomes | Increase in students passing rates on industry recognized certification exams. Increased student success/persistence rates in courses, programs, industry certifications, and other outcomes |
| Contextualized CTE ESL support for MPC CTE programs. | MPC ESL and CTE faculty will develop contextualized ESL/CTE content, resources, and services to support ESL student transition into and success in CTE programs.  | To improve ESL success in CTE Courses in high demand local industries. | Student success and completions in short CTE Certificates in high demand local industries. | Institutionalized programs with embedded ESL contextualized for all CTE programs with high demand for local employment. | Strengthened relationships with industry partners and increased trackable job placement for competing students. |
| Funding for supplemental curriculum and technology Process for ensuring access for all MPAEC student have access to updated curriculum and technologyProcess for setting priorities as a consortiumSystem for identifying/researching curriculum and technology. | Explore consortium-wide licensing for curriculum and technology. Create a consortium plan for upgrading obsolete technology. | MPAEC Upgrade technological equipment for AEP programs at sites as needed.MAS will explore online curricular options for ESL, HSD and CTE AEP programs.PGAE will continue to offer Burlington English as a supplemental curriculum for English Language Learners.MPC will explore the implementation of Burlington English as a supplemental curriculum for ESL students. Refresh computer labs to ensure up-to-date computer hardware and software necessary to provide instruction. PGAE will upgrade both computer classrooms with laptops for the PC lab and Apple computers for the Mac Lab. Software will be purchased to support our CTE Pathway courses in alignment with MPC courses. | Access to up to date technologyIncreased digital literacyIncreased resources for teachers to differentiateIncrease educational level gains in AEP programs | Increase educational level gains in AEP programsIncrease persistence rates | Increase educational level gains in AEP programsIncrease persistence rates |
| Funding for programsInvest resources to improve.Data to identify needSystem for establishing priorities | Evaluate current MPAEC AWD courses, programs, and services to identify gaps. Develop additional courses, programs, and services to serve AWD.  | MPAEC will increased programming for AWD:MAS will expand its AWD course offerings to include Computers, Typing, and Hospitality and Tourism.PGAE will expand their AWD Day Program “Without Walls” in partnership with Gateway Center to include classes in technology. Additional classes for Adults With Disabilities will include Health and Wellbeing, Selfcare and Life Skills.PGAE will continue to provide soft skills, resume writing, interviewing, success skills in partnership with The Bridge Restoration Ministry of Pacific Grove.MPC will partner with adult school sites to offer AWD counseling and other services to support AWD student transition to college.  | Increase programs and opportunities for adults with disabilities | Increase in adult with disabilities wages and earningsIncreased in independent living skills for adults with disabilities | Increase number of students servedIncreased skills Education/wage attainment.  |
| Funding for programPartnerships with community membersAdvertisementQualified Staff | Evaluate current courses, programs, and services to identify gaps.Develop additional courses, programs, and services to serve adult students in the K-12 success program.  | MAS will continue to offer and expand bilingual parent education programs including Play and Learn, Positive Discipline and Abriendo Puertas at the home site and at satellite sites.MAS will expand parent education programs to focus on k-12 success. | Increased parent engagement to support k-12 student success district/consortia-wideIncreased skill set in parent population | Increased parent engagement to support k-12 student success district/consortia-wideIncreased skill set in parent populationIncreased success for students whose parents are in parent education programs (ie positive change in absenteeism, discipline, literacy rates, grades) | Increased parent engagement to support k-12 student success district/consortia-wideIncreased success for students whose parents are in parent education programs ie reduced absenteeism, reduced school discipline issues, increased literacy rates, increased grades |
| Accurate DataSystem for reporting dataData Tracking SystemsData Analysts | Develop a system to track and monitor student success and retention across all sites in the consortium.Universal access / accessibility of course content.  | MPAEC will create systems for accurate reporting, analysis and synthesis of student outcomes, including persistence rates for each AEP program | Clarity of systems and member expectationsSnapshot of consortium success at regular intervals | Clarity of systems and member expectationsSnapshot of consortium success at regular intervalsIncrease overall effectiveness in all AEP programsAbility to make data driven decisions | Increase overall effectiveness in all AEP programsAbility to make data driven decisions |
| FundingCapital Outlay Approval from the stateLeveraged FundsSystem to establish priorities Limit to Capital Outlay projects per year | Maintain adequate facilities to support the delivery of high-quality instruction and student services.  | MAS may improve the Cabrillo facilities to meet baseline safety and ADA needs.MAS and PGAE will increase enrollment and course offering capacities through the replacement of and addition of portables to support increased enrollment across all program areas.MAS will create a culinary arts program through the modernization of the Multi Use Room culinary spaces. | Sites compliant with universal access expectations of WIOA partners | Sites compliant with universal access expectations of WIOA partnersIncreased course offerings in data identified sectors | Sites compliant with universal access expectations of WIOA partnersIncreased course offerings in data identified sectors |
| Equitable funding for existing programs as evidenced by equal per pupil ratios.Alignment of systems to track student progress and attainment.  | Track data related to student performance and achievement.  | Create charts to identify how many students are being served (both enrolled and actually attending) compared to level gains (or other measurable outputs). |  | Invest resources in areas of identified need and/or success.  | Increased student success and retention.  |
| FundingTime for collaboration and professional developmentQualified TeachersAccurate Data/Reports | Increase the effectiveness of consortium ESL programs as evidenced by increased educational level gains and/or workforce preparation milestones.. | Adult Schools will increase educational level gains and workforce preparation milestones as measured through TOPS enterprise. MPC will implement AB705 to maximize the probability that ESL students can enter and complete degree and transfer requirements in 3 years.CAS will explore the option of WIOA. | Increased funding as a result of student level gains. Increase student achievement. | Increased pace in which students move to community college and/or employment gains. | MAS will increase level gains of WIOA participants by 10% Increase reported student wages. |
| FundingTime for collaboration and professional developmentQualified TeachersAccurate Data/Reports | Increase our effectiveness of our HSD programs.  | MAS will diversify structure of HSD structure/curriculum to ensure that all students have access (i.e. remote learners, ELD, SPED, etc).MAS will increase alignment of HSD curriculum and college readiness through creation of standards-based units.MAS will increase retention rates by 1% each year compared to 2018/2019 data. | Increase retention rates.Increased number of graduates.  | Increase retention rates.Increased number of graduates per year.  | Increase education levels of community.Increase the number of students who transition to College. Increase retention rates.  |

|  |  |
| --- | --- |
| **Assumptions** | **External Factors** |
| * MPAEC is committed to alignment of programs with state and federal priority populations.
* Every program is important and has value.
* Accurate data and reporting will be used to drive priorities.
* Funding will be determined based on the consortium identified areas of need.
* Barriers (internal and external) prevent students from persisting
 | * Limited number of funds available for all seven program areas.
* Cost of living in the area
* State and federal systems used to measure effectiveness
 |

### GOAL 2. Progress Indicators

|  |  |
| --- | --- |
| 1. | By June 30, 2020 MPAEC will establish a system(s) to provide and analyze student data on a quarterly basis to identify gaps in service, barriers to student success, effectiveness of programs, and successes to make data driven decisions. |
| 2. | By June 30, 2021, each adult school will develop and implement one or more contextualized ESL/IET programs aligned with the major industry sectors identified for our region. |
| 3. | By June 30, 2022, MPAEC will complete a study of student success/retention rates for adult education programs across all sites and establish benchmarks and goals for improvement by at least 5% in each subsequent year.  |
| 4.  | By June 30, 2022, MPAEC will increase the effectiveness of ESL/HSD/CTE programs through professional development, curriculum development, and/or purchase of curriculum to improve student success as evidenced by increase of 5% in educational level gains, course and program completion, and/or workforce prep milestones. |
| 5.  | By June 30, 2022, MPAEC will increase the effectiveness of parent education and adults with disabilities programs through professional development, curriculum development, and/or purchase of curriculum to improve student success as evidenced by increase of 5% in enrollment and/or course and program completion. |

### GOAL #3: *All adults in the Monterey Bay Area have access to information and resources to support seamless transition from Adult School to College and/or career.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Inputs** | **Activities** | **Outputs** | **Immediate (Short-Term) Outcomes** | **Intermediate Outcomes** | **Long-Term Outcomes / Impact** |
| *In order to accomplish our set of activities we will need the following:* | *In order to address our problem or asset we will accomplish the following activities:* | *We expect that once accomplished, these activities will produce the following evidence or service delivery:* | *We expect that if accomplished these activities will lead to the following changes in the next year* | *We expect that if accomplished these activities will lead to the following changes in 1-3 years* | *We expect that if accomplished these activities will lead to the following changes in 3-5 years* |
| College counselors to work at Adult Education sites. Funding for staff. Shared supervision and direction | Place college staff at all adult education sites to support counseling, application, registration, financial aid, and other needs.  | Increase in the number of student education plans for College. | Increased awareness of post-secondary options. Increased meetings with counselors and development of education plans.  | Increased awareness of post-secondary options. Increased meetings with counselors, development of education plans, and college applications.  | Increased number of students who transition from Adult School to community college.  |
| FundingCurriculumAdvertisement | College and career readiness workshops. | MPC support staff will host college readiness workshops, including financial aid, registration and college planningMAS counselors will provide interview readiness, resume building, cover letter design, career exploration and training workshopsCollege and Career center will provide and post career and educational training posts in the center | Increased information and skills in the college or career process | Increased access to post-secondary education programs | Increased access to post-secondary education programs |
| FundingTechnologyStaffingPolicy | Track and report student progress between adult school sites, to college and/or employment. | A system in place to gather information from students and track movement between sites and transition to college and/or career. Develop interventions to help get students back on track and facilitate completion.  | Identification of patterns in student course taking, completion, and transitions.  | Identification of students who do not complete programs (i.e. certificates) and do not transition to college and/or career. Use of interventions to help get students back on track to complete coursework and transition to college and/or career.  | More students will complete programs, transition to college, and or career.  |
| Decision MakersLegal CounselTime | Reduce barriers to enrollment from adult school to community college | MPAEC will address alternative forms of establishing residency for adult education students. | Increased ways to prove residency | Increased transitions from adult education schools to community colleges.Increased enrollment in community college from adult schools.    | Increased pathways from adult schools to community colleges.Increased enrollment of post-secondary programs.    |
| Staff timeMarketing CurriculumCoordination | Create pathways from specific adult school CTE programs to related college pathways (i.e. hospitality, business, technology, medical assisting, and early childhood education).  | MPAEC will develop, publish, and promote specific pathways identifying options for starting coursework at the adult school and preparing for transition to college programs in specific fields.  | Counselors at adult school and college sites have resources to promote pathways from adult school to college for use in advising students.  | Increased number of students who transition from adult school to college CTE pathways and/or employment.  | Increased number of students who transition from adult school to college CTE pathways and/or employment.  |
| Create course to be offered at each site - How to study effectively; How to prepare for taking tests/ exams.How to find information on lineHow to apply to college | Work with MPC Study Skills Faculty, ARC learning specialist faculty, together with Ad Ed to create courses to address our current student survey top educational needs  | Increase student success, with enrollments in the newly created courses re how to be an effective learner | Increase student success, evidenced by increased successful completions (in education progression courses)  | Trackable data showing increased enrollment in certificates and AS, AA degree by Adult Ed Students who feel/are supported to continue education goals | Trackable data showing increased completions in certificates and AS, AA degree completions by Adult Ed Students who feel/are supported to continue education goals.Entry jobs attained in desired field |
| FundingStaffingCurriculumCoordinationMarketing | Adult School sites will host college courses in specific pathways (i.e. HOSP, BUSI, TECH, MEDA, ECED) to help facilitate student transition to college.  | MPC classes will be scheduled at adult school sites.  | Adult school students enroll in and complete college courses at the adult school.  | Increased number of adult school students who complete one or more college classes while at the adult school. | Increased number of students who transition from adult school to college.  |
| Funding for Pre-Apprenticeship ProgramsCommunity partnersTime | Increase community partnerships to serve adult students.  | Leverage funds to build programs and serve students. PGAE will continue to work with WDB to provide a pre-apprenticeship program for the construction trades. PGAE will expand the program to include partners with all local unions. | Increased community investment in consortium |  | Increase number of students servedIncreased skills Education/wage attainment.  |
| Staff timeMarketing CurriculumCoordination | Increased alignment of programs/courses across each member site.  | MPAEC member sites will review levels of ESL offered at each site and make adjustments to curriculum if needed to increase alignment between adult school and college.  | MPAEC will develop, publish, and promote information about ESL programming at each adult school site and the progression of levels available before and after transition to college.  |  | Increased number of students who transition from adult school ESL programs to college ESL and pursue other education/majors.  |

|  |  |
| --- | --- |
| **Assumptions** | **External Factors** |
| * The more education one receives, the higher the earning potential.
* Career Technical Education is a viable alternative to a 4-year college.
* Students are most interested in short term programs rather than long term programs.
* The more collaboration between consortium partners and industry partners, the more success in CTE programs.
 | * Living wage in Monterey Peninsula and surrounding areas.
* Number of qualified candidates to teach Career Specific classes/programs.
* Number of adults living in poverty in the peninsula.
 |

### GOAL #3: Progress Indicators

|  |  |
| --- | --- |
| 1. | By June 30, 2020, the consortium will develop and implement systems, resources and services to support adult school students seeking to establish residency and transition to college or university studies.  |
| 2. | By June 30, 2020, the consortium will provide staff and/or resources at all adult school sites to facilitate career exploration and education planning from Adult School to College and vice versa as measured by an increase in transitions to post-secondary. |
| 3. | By June 30, 2021, the consortium will pilot offering college courses at adult school sites in order to increase access and help facilitate student transition from adult school to college.  |
| 4. | By June 30, 2021, the consortium will implement a system to refer, track and report student progress through, and transitions between, sites and from Adult School to College and/or career to increase post-secondary transitions and referrals between consortium members..  |
| 5. | By June 30, 2021, the consortium will establish and publish education/career pathways maps--including partnerships with local support/service providers--at each site to support student transitions to college and/or career.  |
| 6. | By June 30, 2022 the consortium will develop and implement career pathways in disciplines including Early Childhood Education, Office Technology, Business, Hospitality, and Health Careers with a measurable increase in of 5% in certificate completions, jobs attainment and/or students who report increased wages.  |

##

## 2.5 Piloting and Implementation

Our primary focus for piloting and implementation is bringing counselors from Monterey Peninsula Community Colleges to Monterey Adult School and Pacific Grove Adult School. During the 2018-2019 school year, one part time counselor from MPC worked at Monterey Adult School. During the 2019-2020 school year, MPC will be placing another counselor at the PG Adult School. The primary criteria we will use to assess success or failure of this process is going to be Launchboard data tracking student enrollment from adult school to MPC.

Another primary focus includes the development of contextualized English class in industry specific courses throughout the consortium. Monterey Adult School instructional lead team participated in the Integrated Educational Training (IET) training provided by CALPRO during the 2018-2019 school year and will pilot an IET model for Informational Technology for Business and Receptionists in the medical or educational field in the 2019-2020 school year. Consortium will expand IET/Contextualized ESL models in the culinary arts and medical fields in subsequent years. The primary criteria we will use to assess success or failure of this process is going to be Launchboard data workforce preparation milestones completed and reported increase in wages earned.

The final primary focus is to pilot a pathway map between consortium partners to increase transitions from adult school to community colleges. This focus includes asset mapping within AEP programs, matriculation of courses, duel or co-enrollment, and alignment of curriculum within consortium programs. The primary criteria to be used to assess success or failure of this pilot will be Launchboard data tracking transitions to post-secondary.

A secondary focus for Monterey Peninsula Adult Education Consortium is the piloting of a process for making decisions based on data identified need, which includes systems for reporting, tracking, analyzing and synthesizing data a protocol for making decisions based on the data. While the consortium has used data in the past, the process has been informal, therefore the pilot will be to formalize and document the process of data driven decisions. The criteria to assess success or failure would be documentation of decisions based on regular analysis of data and at least 2 sources of data for each major consortium decision.

## Appendix 1: MPAEC 3-year Plan Community Demographic Data Needs

### General Community Demographics

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **District** | **% of Population 18+ (1)** | **% of Populations with Limited English Households (2)** | **% of Adult population 18 and over with High School education or less (3)** | **% of Population 16 and over that are unemployed (4)** | **% of Families in poverty (5)** | **% of Population 25 and over with less than 9th grade education (6)** | **% of Population that are non-US citizens (7)** | **% of Population with a disability (8)** |
| **Carmel Unified (a)** | 84.3%(19,353) | 3.5%(795) | 17.70%(3,428) | 51.5% (10,242) | 3.2% | 1.9%(351) | 4.05%(956) | 14.6%(3,421) |
| **Monterey Peninsula College District (b)** | 80.45%(107,487) | 11.57%(14,524) | 27.28%(29,326) | 38.93%(42,863) | 6.2% | 5.4%(5,078) | 9.95%(13,292) | 11.85%(15,234) |
| **Monterey Peninsula Unified (c)** | 79.4% (72,864) | 15.3%(13,013) | 31.42%(22,892) | 34.7%(25,928) | 8.0% | 7.4%(4,533) | 12.68%(11,633) | 10.8%(9,443) |
| **Pacific Grove Unified (d)** | 83.6%(15,270) | 4.1%(716) | 19.67%(3,004) | 43.0%(6,693) | 2.5% | 1.3%(189) | 3.85%(703) | 13.3%(2,370) |

**Sources:**

1. 2013-2017 American Community Survey 5-Year Estimates: [ACS Demographic And Housing Estimates](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_17_5YR_DP05&prodType=table) (2017)
2. 2013-2017 American Community Survey 5-Year Estimates: [Selected Social Characteristics In The United States](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_16_5YR_DP02) (2017) / Criteria = Language Spoken at Home: Language other than English: Speak English less than "very well"
3. 2013-2017 American Community Survey 5-Year Estimates: [Educational Attainment](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_17_5YR_S1501&prodType=table) (2017) / Sum of “Population 18 to 24 years” and “Population 25 years and over” for Criteria =/< High School Graduate
4. 2013-2017 American Community Survey 5-Year Estimates: [Selected Economic Characteristics](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_17_5YR_DP03&prodType=table) (2017) /
Criteria: Employment Status: Population 16 years and over: Not in labor force
5. 2013-2017 American Community Survey 5-Year Estimates: [Poverty Status In The Past 12 Months Of Families](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_17_5YR_S1702&prodType=table) (2017) / Criteria = All families: Percent below poverty level
6. 2013-2017 American Community Survey 5-Year Estimates: [Educational Attainment](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_17_5YR_S1501&prodType=table) (2017) /
Criteria = Population 25 years and over: Less than 9th grade.
7. 2013-2017 American Community Survey 5-Year Estimates: [Selected Social Characteristics In The United States](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_16_5YR_DP02) (2017) / Criteria = U.S. Citizenship Status: Foreign-born population: Not a U.S. citizen
8. 2013-2017 American Community Survey 5-Year Estimates: [Selected Social Characteristics In The United States](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_16_5YR_DP02) (2017) / Criteria = Total Civilian Noninstitutionalized Population: With a disability

**Geographic Selections:**

1. Geographic Type: School District (Unified)/Remainder: CA: Carmel Unified School District, California
2. Geographic Type: School District (Unified)/Remainder: CA: Carmel Unified School District, California; Monterey Peninsula Unified School District, California; Pacific Grove Unified School District, California (using the sum of three districts)
3. Geographic Type: School District (Unified)/Remainder: CA: Monterey Peninsula Unified School District, California
4. Geographic Type: School District (Unified)/Remainder: CA: Pacific Grove Unified School District, California

\* All findings need to be interpreted with caution as the population figures are estimates. The estimates are based on a sample and are subject to sampling variability, represented as a margin of error. Please see the data source for each table to see the margin of error for each estimate.

### Educational Attainment Data 18-24

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **District** | **Population 18 to 24 years** | **% of Population 18-24 with less than high school graduate** | **% of Population 18-24 with high school diploma (or equivalent)** | **% of Population 18-24 with some college or associate's degree** | **% of Population 18-24 with bachelor's degree or higher** |
| **Carmel Unified (a)** | 1,071 | 13.3%(142) | 20.7%(222) | 53.0%(568) | 13.0%(139) |
| **Monterey Peninsula College District (b)** | 13,658 | 7.62%(1,041) | 24.24%(3,311) | 57.57%(7,863) | 10.57%(1,443) |
| **Monterey Peninsula Unified (c)** | 11,518  | 7.2%(824) | 22.9%(2,639) | 59.8%(6,892) | 10.1%(1,163) |
| **Pacific Grove Unified (d)** | 1,069 | 7.0%(75) | 42.1%(450) | 37.7%(403) | 13.2%(141) |

**Source:** 2013-2017 American Community Survey 5-Year Estimates: [Educational Attainment](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_17_5YR_S1501&prodType=table) (2017)

\* All findings need to be interpreted with caution as the population figures are estimates. The estimates are based on a sample and are subject to sampling variability, represented as a margin of error. Please see the data source for each table to see the margin of error for each estimate.

### Educational Attainment Data 25+

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **District** | **Population 25+** | **% of Population 25+ with less than 9th grade** | **% of Population 25+ with 9-12th grade, no diploma or equiv.** | **% of Population 25+ with high school diploma or equivalent** | **% of Population 25+ with some college, no degree** | **% of Population 25+ with associate's degree** | **% of Population 25+ with bachelor’s degree** | **% of Population 25+ with graduate or prof. degree** |
| **Carmel Unified (a)** | 18,282 | 1.9%(351) | 2.7%(488) | 12.2%(2,225) | 20.8%(3,803) | 5.6%(1,019) | 31.9%(5,831) | 25.0%(4,565) |
| **Monterey Peninsula College District (b)** | 93,829 | 5.41%(5,073) | 5.27%(4,943) | 15.49%(14,958) | 21.62%(20,285) | 8.90%(8,348) | 24.24%(22,741) | 18.63%(17,481) |
| **Monterey Peninsula Unified (c)** | 61,346 | 7.4%(4,533) | 6.8%(4,156) | 17.5%(10,742) | 22.0%(13,517) | 10.0%(6,158) | 20.8%(12,780) | 15.4%(9,460) |
| **Pacific Grove Unified (d)** | 14,201 | 1.3%(189)  | 2.1%(299) | 14.0%(1,991) | 20.9%(2,965) | 8.2%(1,171) | 29.1%(4,130) | 24.3%(3,456) |

**Source:** 2013-2017 American Community Survey 5-Year Estimates: [Educational Attainment](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_17_5YR_S1501&prodType=table) (2017)

\* All findings need to be interpreted with caution as the population figures are estimates. The estimates are based on a sample and are subject to sampling variability, represented as a margin of error. Please see the data source for each table to see the margin of error for each estimate.

### Language Spoken At Home Data

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **District** | **Population 5 years and over**  | **English only**  | **Language other than English**  | **Spanish**  | **Other Indo-European languages**  | **Asian and Pacific Islander languages**  | **Other languages**  |
| **Carmel Unified (a)** | 22,368 | 84.2%(18,837) | 15.8%(3,531) | 8.5%(1,912) | 5.0%(1,129) | 1.3%(281) | 0.9%(209) |
| **Monterey Peninsula College District (b)** | 124,483 | 71.14%(88,552) | 28.86%(35,931) | 13.37%(16,646) | 5.01%(6,235) | 6.39%(7,950) | 1.06%(1,323) |
| **Monterey Peninsula Unified (c)** | 84,678  | 65.2%(55,200) | 34.8%(29,478) | 16.3%(13,799) | 4.6%(3,906) | 8.2%(6,954) | 1.2%(1,042) |
| **Pacific Grove Unified (d)** | 17,437  | 83.2%(14,515) | 16.8%(2,922) | 5.4%(935) | 6.9%(1,200) | 4.1%(715) | 0.4%(72) |

**Source:** 2013-2017 American Community Survey 5-Year Estimates: [Selected Social Characteristics In The United States](https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?pid=ACS_16_5YR_DP02) (2017) / Criteria = Language Spoken at Home

\* All findings need to be interpreted with caution as the population figures are estimates. The estimates are based on a sample and are subject to sampling variability, represented as a margin of error. Please see the data source for each table to see the margin of error for each estimate.